



Alliance Française de
Malte Méditerranée

APPLICATION FOR YOUNG ADULTS/ADULTS COURSES 2017-2018

Applicant's Details

Name & Surname _____

House Name and Number _____

Street Name _____

Locality _____ Post Code _____

Telephone _____ Mobile _____

Nationality _____ Date of Birth _____

Email _____

Let us get to know you

Have you ever attended a course in the past? Yes No

If yes, which course were you enrolled in? _____

Why have you decided to study French? _____

What is your occupation? _____

Course Details

Course Code _____

Member Number _____

New Renew

Mediathèque €10

Library Fee €15

Textbook

Placement test deduction
(see overleaf)

Total

€
€
€
€
€
€
€

(see Terms & Conditions for payment methods)

(Those paying via bank transfer are to send proof of payment attached to the scanned application on info@alliancefr.org.mt)

Tick box to confirm that you have read Terms & Conditions

For Administration Use Only

Payment Method: Bank Transfer Cash Cheque

Date of payment _____ Total _____ €

Course code _____ Administrator _____



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TERMS AND CONDITIONS

Methods of Payment

1. You can settle your payment at our reception (no cards accepted)
2. You can send your filled application form together with a cheque payment payable to Alliance Française de Malte
3. Should you wish to pay by bank transfer:

Bank: Bank of Valletta, Floriana Branch; Savings account: 18600946019

IBAN NO: MT 11VALL22013000000018600946019; SWIFT CODE: VALL MT

If you choose this method of payment please send application together with copy of the bank transfer.

Those paying via bank transfer are to send proof of payment attached to the scanned application form to info@alliancefr.org.mt

Our Classes

Classes comprise a maximum of 20 students. Classes with fewer than 6 applicants will NOT be opened. In the case where there is a great demand for a particular level, the Alliance Française reserves the right to divide the students of one class into 2 classes in order to obtain an equal number of students.

Cancellations and refunds

Should there be insufficient applicants to a particular course, the course will be cancelled and fees will be refunded in full. Should a student wish to cancel a registration at least a week before the course is due to start, fees will be refunded less a €15 administration fee. All requests for refunds must be made in writing. The Alliance Française regrets that there will be no refunds for classes not attended or for the cancellation of a course by a student.

Placement Test and Advice

Adults: If you know some French but have not studied with the Alliance Française in the last year, a placement test will be necessary. This will help us to better evaluate your level of French and place you in a class that best suits your needs. Please phone us for an appointment. Tests will be carried out throughout the first two weeks of October. Tests cost €15. This will be deducted upon application to follow one of our summer courses and upon presentation of receipt.

Membership fee

Students applying for any course may pay a membership fee of €15 valid for a year. Apart from a reduction in the course cost, membership will give access to the other facilities we offer – library, dvd/video rentals against payment of a caution fee. Members of the same family applying for a summer course get a discount and only have to pay the membership fee once to benefit from our various offers.

Our facilities

Members of the AFMM have access to our various facilities. Membership of the Médiathèque offers reading material for all ages, all levels. Against a deposit of €15 members of the Médiathèque may gain access to our library.

Bookings & Reservations

To ensure a fair deal, registration is on a first come first served basis. We do not take bookings over the phone. Registration is made final upon receipt of application form together with full payment. Payment can be made by cash or cheque addressed to Alliance Française. No credit cards are accepted.

Activities

In an effort to promote the French language and culture the AFMM organizes several activities throughout the year for its members and the public in general. To keep up to date with all that is going on join our member list by becoming a member and “like” us on our facebook page.

Personal Information and Photographs

In keeping our membership records, personal data is inevitably kept about our members. The processing of such data is necessary in order to give a better service and to keep track of our mutual obligations. We may also use it to ensure that we comply with Maltese law, or to send you further information about our courses and services. We do not share your details with third parties other than as necessary to perform our contract with you. The Alliance Française de Malte Méditerranée reserves the right to use photographs taken during courses and / or activities to illustrate its promotional material. If a student / member wishes that his or her photo should not appear in this material, they should write to the AFMM indicating so. These photos have no commercial or contractual value.