

APPLICATION FORM – WINTER COURSES 2019-2020
ADULTS

APPLICANT'S DETAILS

Name & Surname _____

House name & number _____

Street name _____

Locality _____ Post code _____

Date of birth (dd/mm/yyyy) _____ Nationality _____

Email _____

Mobile _____

COURSES DETAILS

Course code <input style="width: 100px;" type="text"/>		€
Membership New <input type="checkbox"/> Renew <input type="checkbox"/>		€
Médiathèque + Free access to the French online multi-media library Culturethèque (10€)		€
Deposit to borrow books (15€)(optional)		€
TOTAL		€

See terms & conditions for payment methods. Those paying via bank transfer are to send proof of payment attached to the scanned application

Tick box to confirm that you have read Terms & Conditions

I authorize the AFMM to use any photos taken during courses & activities on their social media

YES NO

Signature

FOR ADMINISTRATION USE ONLY

Payment method Bank transfer Cash Cheque

Attach proof of payment

Cheque no. _____

Date of payment _____ Total _____

Course code _____ Administrator _____

METHODS OF PAYMENT

1. You can settle payment by cash/cheque at our secretariat.
2. You can send cheque payment addressed to **Alliance Francaise de Malte** together with your filled in application form
3. You may pay by bank transfer. When choosing to pay by bank transfer, kindly send in copy of bank transfer with your application form.

Bank: Bank of Valletta, Floriana Branch

Savings account: 18600946019

IBAN NO: MT 11VALL22013000000018600946019

SWIFT CODE: VALL MT MT

OUR CLASSES

Classes comprise a maximum of 15 students. Classes with fewer than 3 applicants will NOT be opened. In the case where there is a great demand for a particular course, the AFMM reserves the right to divide the students into 2 classes in order to obtain an equal number of students.

CANCELLATIONS AND REFUNDS

Should there be insufficient applicants to a particular course, the course will be cancelled and fees will be refunded in full. Should a student wish to cancel a registration a least a week before the course is due to start, fees will be refunded less a €15 administration fee. All requests for refunds must be made in writing. The AFMM regrets that there will be NO refunds for classes not attended or for the cancellation of a course by a student once the course has begun.

Course fees are non-transferable.

PLACEMENT TEST AND ADVICE

Adults: If you know some French and would like to check your level before applying for one of our courses, you may sit for a Placement Test. Tests will be carried out during the first two weeks of October. The placement test costs €15 and will be deducted when applying for a course, upon presentation of receipt.

MEMBERSHIP FEE

Students applying for any course may opt to become a Member by paying a membership fee of €15. Membership is valid for one year and allows its members a reduction on AFMM courses and activities. The Mediathèque annual membership fee is €10 and give its members access to AFMM physical library as well as to Culturethèque, the French online multi-media library of the Institut Français. Members of the same family applying for a course get a discount and only have to pay for the memberships once to benefit from our various benefits.

BOOKINGS AND RESERVATIONS

Bookings are on a first come first served basis. Registration is final upon receipt of application form together with full payment.

OPENING HOURS – OCTOBER - MAY

Monday & Tuesday	16:00 – 20:00
Wednesday	13:30 – 20:00
Thursday	13:45 – 20:15
Friday	16:00 – 20:30
Saturday	09:00 – 11:15

ACTIVITIES

In an effort to promote the French language and culture, the AFMM organises several activities for its members and the general public. Members may benefit from discounts, so, not to miss anything and stay informed, we invite you to become a Member and follow us on [facebook](#).

PERSONAL INFORMATION AND PHOTOGRAPHS

In keeping our membership records, personal data is inevitably kept about our members. The processing of such data is necessary in order to offer a better service and to keep track of our mutual obligations. We may also use it to ensure that we comply with Maltese law, or to send you further information about our courses and services. We do not share your details with third parties other than as necessary to perform our contract with you.

By enrolling you are giving the AFMM consent to:

- store and maintain your contact details which may include: email address, postal address, contact telephone and mobile number.
- from time to time contact you via email, post or telephone with opportunities, news and events updates.
- Use photographs taken during courses and/or activities to illustrate its promotional material. If a student/member wishes that his/her photo should not appear in this material, they should write to the AFMM indicating so. These photos have no commercial or contractual value.