

**Alliance Française de Malte Méditerranée
Children's Courses 2017**



108, Casa Sir Luigi Preziosi, St.Thomas Street, Floriana, FRN1129

PERSONAL DETAILS

Name & Surname _____ Gender: M F

House Name and/or N^o _____

Street Name _____

Locality _____ Post Code _____

Home Tel _____ Guardian's Mobile N^o _____

Email _____

Date of Birth _____ Nationality _____

COURSE DETAILS

Course code **010** _____

Membership N^o _____ New Renew

Library Fee €15 Mediathèque €10 (Summer course offer)

(see Terms and Conditions for payment methods)

Total

(Those paying via bank transfer are to send proof of payment attached to the scanned application form to info@alliancefr.org.mt)

€	
€	
€	
€	

Please tick box to confirm that you have read the terms and conditions

LET US GET TO KNOW YOU

Have you attended a course in the past: Yes No

FOR ADMINISTRATION USE ONLY

Payment method: Bank Transfer Cash Cheque

Course Code	010
-------------	------------

Date of Payment ____/____/____ Total € _____

Administrator _____



**INSTITUT
FRANÇAIS**



Terms and Conditions

Methods of Payment

1. You can settle your payment at our reception (no cards accepted)
2. You can send your filled application form together with a cheque payment payable to **Alliance Française de Malte**
3. Should you wish to pay by bank transfer:
Bank: Bank of Valletta, Floriana Branch; Savings account: **18600946019**
IBAN NO: **MT 11VALL22013000000018600946019**; SWIFT CODE: **VALL MT**
If you choose this method of payment please send application together with copy of the bank transfer.
Those paying via bank transfer are to send proof of payment attached to the scanned application form to info@alliancefr.org.mt

Our Classes

Classes comprise a maximum of 20 students. Classes with fewer than 6 applicants will NOT be opened. In the case where there is a great demand for a particular level, the Alliance Française reserves the right to divide the students of one class into 2 classes in order to obtain an equal number of students.

Cancellations and refunds

Should there be insufficient applicants to a particular course, the course will be cancelled and fees will be refunded in full. Should a student wish to cancel a registration at least a week before the course is due to start, fees will be refunded less a €15 administration fee. All requests for refunds must be made in writing. The Alliance Française regrets that there will be no refunds for classes not attended or for the cancellation of a course by a student.

Placement test and Advice

Adults: If you know some French but have not studied with the Alliance Française in the last year, a placement test will be necessary. This will help us to better evaluate your level of French and place you in a class that best suits your needs. Please phone us for an appointment. Tests will be carried out throughout the first two weeks of July. Tests cost €15. This will be deducted upon application to follow one of our summer courses and upon presentation of receipt.

Membership fee

Students applying for any course may pay a membership fee of €15 valid for a year. Apart from a reduction in the course cost, membership will give access to the other facilities we offer – library, dvd/video rentals against payment of a caution fee. Members of the same family applying for a summer course get a discount and only have to pay the membership fee once to benefit from our various offers.

Our facilities

Your “Carte de Membre de l’Alliance Française” gives you access to our facilities. We have a well stocked library and several DVD’s and CD’s to help you improve your French. There is a deposit for both facilities. Library: €15 refunded when all books are returned and you stop using the library; DVD: €20 refunded when you stop borrowing dvds, and a €14 fee for 12 dvds.

Bookings & Reservations

To ensure a fair deal, registration is on a first come first served basis. We do not take bookings over the phone. Registration is made final upon receipt of application form together with full payment. Payment can be made by cash or cheque addressed to Alliance Française. No credit cards are accepted.

Opening hours

Monday – Thursday 08:30-13:00
Tuesday and Thursday afternoon CLOSED; Friday all day CLOSED Activities

In an effort to promote the French language and culture the AFMM organizes several activities throughout the year for its members and the public in general. To keep up to date with all that is going on join our member list by becoming a member and “like” us on our facebook page.

Personal Information and Photographs

In keeping our membership records, personal data is inevitably kept about our members. The processing of such data is necessary in order to give a better service and to keep track of our mutual obligations. We may also use it to ensure that we comply with Maltese law, or to send you further information about our courses and services. We do not share your details with third parties other than as necessary to perform our contract with you.

The Alliance Française de Malte Méditerranée reserves the right to use photographs taken during courses and / or activities to illustrate its promotional material. If a student / member wishes that his or her photo should not appear in this material, they should write to the AFMM indicating so. These photos have no commercial or contractual value.